



Funeral Planner

For _____

Time: _____ Date: _____ Mass or Ceremony
 Casket or Cremation

Entrance Rite:

Placing of the Pall and Christian Symbols (Cross or Bible)

Opening Hymn _____ Page # _____

Liturgy of the Word:

Old Testament: No. ____ ; Book & Verses _____ Read by: _____

Responsorial Psalm _____ Sung by Cantor or Music Dir.

New Testament: No. ____ ; Book & Verses _____ Read by: _____

Gospel Acclamation

Gospel Reading: No. ____ ; Book & Verses _____ Read by Priest or Deacon

Homily

Prayer of the Faithful Read by Presiding Priest/ Deacon

Liturgy of the Eucharist:

Presentation of the Gifts: Brought forward by _____

Offertory Hymn _____ Page # _____

Communion Hymn _____ Page # _____

Meditation Hymn (optional) _____ Page # _____

Sharing memories of the deceased: Yes No ; (Limit to 2 people, 5 minutes max per person)

You may opt to have your memory sharing with an open mic during your luncheon instead

Prayer After Communion

Final Commendation:

Signs and Song of Farewell

Prayer of Commendation

Recessional Hymn: _____ Page # _____

Other Comments: _____

FUNERAL CHECKLIST

This form and all fees must be completed and returned **2 days prior** to funeral date.

| | |
|--|---|
| Family Contact: | Office Use Only: |
| Phone Number: | Fr. Peter Vu, ext. 100 pvu@stmmagdalen.org |
| Funeral Home: | Laura, Secretary, ext. 107 lmoore@stmmagdalen.org |
| Vigil Service: Rosary <input type="checkbox"/> or Scripture <input type="checkbox"/> | Katelyn, Music Dir, ext. 105 kfosdick@stmmagdalen.org |
| Going to Cemetery: Yes <input type="checkbox"/> or No <input type="checkbox"/> | Completed Funeral Planner |
| Military Salute: Yes <input type="checkbox"/> or No <input type="checkbox"/> | Obituary & Note from Family |
| # of People for Luncheon _____ | Mass Intention/ Mass Card |
| Fee for Music \$150 <input type="checkbox"/> and Cantor \$100 <input type="checkbox"/> | Record in Parish Records |
| Donation for Church <input type="checkbox"/> and Clergy <input type="checkbox"/> | |